

**Form for Reference Check**

Applicant Name: \_\_\_\_\_

Reference Name: \_\_\_\_\_

Reference Address: \_\_\_\_\_

Reference Phone Number(s): \_\_\_\_\_

1. What is your relationship to the applicant? \_\_\_\_\_

\_\_\_\_\_

2. How long have you know the applicant? \_\_\_\_\_

3. How well do you know the applicant? \_\_\_\_\_

4. How would you describe the applicant? \_\_\_\_\_

\_\_\_\_\_

5. How would you describe the applicant's ability to relate to children and youth? \_\_\_\_\_

\_\_\_\_\_

6. How would you describe the applicant's ability to relate to adults? \_\_\_\_\_

\_\_\_\_\_

7. How would you describe the applicant's leadership abilities? \_\_\_\_\_

\_\_\_\_\_

8. How would you feel about having the applicant as a volunteer worker with your child or youth? \_\_\_\_\_

\_\_\_\_\_

9. Do you know of any characteristics that would negatively affect the applicant's ability to work with children or youth? If so, please explain: \_\_\_\_\_

\_\_\_\_\_

10. Do you have any knowledge that the applicant has ever been convicted of a crime? If so, please describe: \_\_\_\_\_

\_\_\_\_\_

11. Please list any other comments you would like to make: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Reference Inquiry completed by:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Signature